

Bald Angels Charitable Trust- Ngā Anahera Pākira



Job Title/s: FUND DEVELOPMENT ANGEL

Location: Kerikeri Office-Hybrid

Reports To: Charity Manager

Position Type: 30hrs* approx. Employment Contract or Sub Contractor (*see note below)

Salary: Between \$70k-\$100k dependent on experience/hours (& halo value!)

About Us:

Bald Angels Charitable Trust is a dedicated grassroots organisation committed to supporting vulnerable children to thrive. We rely on the generosity and involvement of our community, donors, and volunteers to make a meaningful impact.

Our values are Tika, Pono, Aroha, Mana, Tapu- acting with integrity, honesty, care, compassion, honour and respecting the sacredness of people and places.

We value Te Whare Tapa Wha principles of wellbeing, and we honour Te Tiriti o Waitangi principles.

We value & respect you, our people and each other. We bring hope to the vulnerable and... we polish halos!

Job Summary:

Make a real difference for vulnerable tamariki (children) right here in Aotearoa-NZ.

We are seeking a committed and reliable Fund Development Angel to lead our fundraising efforts so we can improve outcomes for vulnerable kiwi kids. The rewards of working in a values based environment, whilst strengthening and collaborating with community, industry and philanthropic organisations, include social impact and personal achievement. You'll thrive on the satisfaction of achieving outcomes. You'll excel in building and maintaining relationships and you will play a key role in ensuring the organisation's financial sustainability.

This role requires a team-oriented person with excellent interpersonal, organisational and communication skills.

Key Responsibilities:

- Identify, cultivate and maintain strong relationships with individual donors, corporate sponsors, foundations, local community members, and funders.
- Develop and implement comprehensive fundraising plans and strategies to achieve the charity's financial goals.

- Prepare compelling grant applications and reports ensuring compliance with donor requirements.
- Manage donor records, ensuring accurate data and timely acknowledgement of contributions and updates
- Stay informed about local and national funding opportunities relevant to tamariki wellbeing.
- Communicate effectively and persuasively with all fund generators and community supporters
- Stay informed about industry trends and best practices in nonprofit fundraising
- Promote the Charity's mission through effective storytelling, outreach and engagement.
- Collaborate with the Finance Administrator and Manager on fundraising budgets, and grant reporting.
- Additional general tasks that contribute to our team achieving outcomes.

Qualifications:

- Proven experience in fundraising, donor relations, and community engagement.
- Exceptional interpersonal and communication skills, able to connect with people from diverse backgrounds.
- Ability to work independently and collaboratively within a small team.
- Strong organisational skills and attention to detail.
- Adaptability and enthusiasm for grassroots community work.
- Experience with event management and volunteer coordination is a plus.
- Passion for supporting vulnerable children, ethical practice and community development.

*NOTE: The role, hours and remuneration are subject to each applicant's skill and experience. This role could be split into Community + Business Partnerships / Fund Generation Administration including Philanthropic Partnerships depending on applicant capabilities. We are a small, agile team who work closely to achieve outcomes. Contact us for more info.

Application Process: Please send your CV and a personalised cover letter explaining your interest and relevant experience to Thérèse Wickbom tw@baldangels.org.nz. Please put FUNDRAISING ANGEL APPLICANT in the subject line.