

UNCLASSIFIED

Senior Privacy Advisor | Kaitohutohu Matua Tūmataiti

Working in the Public Service | Nga mahi o te tari kāwanatanga

Ka mahitahi mātou o te ratonga tūmatanui hei painga mō ngā tāngata o Aotearoa ināianei, ā, hei ngā rā ki tua hoki. He kawenga tino whaitake tā mātou hei tautoko i te Karauna i runga i āna hononga ki a ngāi Māori i raro i Te Tiriti o Waitangi. Ka tautoko mātou i te kāwanatanga manapori. Ka whakakotahingia mātou e te wairua whakarato ki ō mātou hapori, ā, e arahina ana mātou e ngā mātāpono me ngā tikanga matua o te ratonga tūmatanui i roto i ā mātou mahi.

In the public service we work collectively to make a meaningful difference for New Zealanders now and in the future. We have an important role in supporting the Crown in its relationships with Māori under the Treaty of Waitangi. We support democratic government. We are unified by a spirit of service to our communities and guided by the core principles and values of the public service in our work.

You can find out more about what this means at (<https://www.publicservice.govt.nz/about-us>)

About Stats NZ | Mō Tatauranga Aotearoa

As New Zealand's national statistics office, Stats NZ Tatauranga Aotearoa is uniquely positioned to support the decisions that the Government, Māori and Iwi organisations, businesses, NGOs, and New Zealanders make every day. Our structure, culture, and systems are designed with collaboration and customers in mind – mobilised and working together to realise our ambition: **About Aotearoa, for Aotearoa – data that improves lives today and for generations to come.**

The increased availability of data brings data-driven innovation. Insights obtained from exploring data can lead to new and creative approaches in business, public services, and customer experience – ultimately improving the wellbeing of New Zealanders. Stats NZ Tatauranga Aotearoa, as data stewards and leaders of the data eco-system proactively protect and enhance the provision of good quality data to realise the value of data.

Stats NZ Tatauranga Aotearoa is led by the Chief Executive who is also the Government Statistician and Government Chief Data Steward.

Te Tiriti o Waitangi

As an employee of Stats NZ Tatauranga Aotearoa and as a public servant, you are expected to recognise and respect the Crown's responsibility to give effect to Te Tiriti o Waitangi and the Treaty of Waitangi – incorporating it into your work and becoming an informed and confident te Tiriti partner. By embracing and uplifting te reo Māori, tikanga and te ao Māori at work you are contributing to the Crown's commitment under the Public Service Act 2020 to engage with Māori and support the Māori-Crown relationship.



Role Purpose | Mō te tūnga

In the role of **Kaitohutohu Matua Tūmataiti | Senior Privacy Advisor**, you will report to the **Principal Privacy Advisor** and be part of a small, high impact privacy team. The role works closely with specialist functions across Stats NZ, including Information Management, Data Ethics, Security, Māori Partnership, and the AI Triage teams, as well as with a wide range of business teams across the organisation who collect, use, access, and share data.

Privacy is central to Stats NZ’s role as New Zealand’s official data agency. It helps build and maintain public trust in how information is collected, protected, and used to improve lives today and for generations to come.

Requirements in your role may change with the needs of the organisation.

Key Outcomes	Accountabilities
Act as a trusted Senior Advisor	<ul style="list-style-type: none"> • Advising, coaching, and supporting Stats NZ staff on privacy matters across projects, collections, products, and operations. • Supporting the Principal Privacy Advisor to deliver Stats NZ’s Privacy Strategy and annual privacy workplan, including priority initiatives and continuous improvement activity. • Championing Privacy by Design and embed privacy thinking early in project and operational decision making. • Demonstrating a continuous improvement mindset by identifying opportunities to improve privacy systems, processes, and guidance. • Leading specific projects or pieces of work, with end-to-end responsibility, while contributing to and supporting broader initiatives led by the Principal Privacy Advisor. • Facilitating understanding of, and respect for, the Crown’s responsibility to give effect to Te Tiriti o Waitangi in day-to-day work. • Assisting teams to identify and manage privacy risks including through privacy impact assessments, threshold assessments, and advice on mitigations. • Delivering privacy training and capability-building activities across Stats NZ. • Supporting the Principal Privacy Advisor in providing advice to internal governance and steering groups,

	including preparation of privacy related briefings and papers
Build connections and work collaboratively	<ul style="list-style-type: none"> • Establishing and maintaining strong working relationships with stakeholders and collaborators across Stats NZ. • Supporting the delivery of the stakeholder privacy engagement plan, including regular touchpoints, workshops, and proactive advice for high-risk or complex initiatives. • Demonstrating knowledge of related areas of practice (information management, security, confidentiality, transparency, data ethics, Māori Partnerships & Outcome and AI Triage) to ensure privacy advice is aligned and joined up. • Supporting the organisation to operate safely while supporting transformation initiatives such as the modernisation of the census and increasing use of new data sources and technologies. • Building and maintaining effective working relationships with staff at all levels within Stats NZ. • Providing constructive challenge and practical advice to lift understanding of privacy obligations, risks and enablers. • Influencing outcomes through clear, evidence-based advice rather than formal authority.
Supporting Stats NZ Privacy Officer function	<ul style="list-style-type: none"> • Modelling good privacy practices and behaviours and supporting the Principal Privacy Advisor to strengthen privacy culture across Stats NZ. • Supporting organisational compliance with the Privacy Act 2020, including through advice, guidance and quality assurance. • Assisting with the assessment, management and documentation of privacy incidents and complaints, escalating matters as required. • Providing advice and support to teams responding to requests for access to personal information.
Maintain External Relationships	<ul style="list-style-type: none"> • Establishing and maintaining professional networks with peers across government to support knowledge sharing and good practice.

	<ul style="list-style-type: none"> • Participating in cross-agency forums (such as the Privacy Officers Round Table) as agreed with the Principal Privacy Advisor. • Supporting engagement with the Office of the Privacy Commissioner, under the direction of the Principal Privacy Advisor.
<p>Demonstrate commitment to Stats NZ Tatauranga Aotearoa policies, procedures, strategy, and related initiatives.</p>	<ul style="list-style-type: none"> • Actively support our Strategy, Mana Ōrite Relationship Agreement, Statistics Act 2022 and abides by other policies. • Actively support and engage with our Diversity, Equity and Inclusion Roadmap, policy, and principles. • Actively demonstrate The Way We Work principles which speak to what we care about, how we do things and what is needed for all our people to be successful in our organisation. • Demonstrate commitment to being a confident and capable partner of Te Tiriti o Waitangi. This includes an understanding of its relevance to your role as a public servant and the work you undertake at Stats NZ Tatauranga Aotearoa and building knowledge in te ao Māori, te reo Māori and tikanga.
<p>Demonstrate as a model public servant committed to the principles outlined in the Public Service Act 2020 and any subsequent adaptations.</p>	<ul style="list-style-type: none"> • Support and promote initiatives from the Public Service Commission Te Kawa Mataaho, including Papa Pounamu and Kia Toipoto. • Develop and maintain cultural capability to positively contribute to Māori Crown Relations initiatives and actively support others to support this. • Adhere to Te Tauāki Whanonga mō te Rāngai Tūmatanui the Code of Conduct for the Public Sector values and principles: <ul style="list-style-type: none"> ○ Trustworthy – to act with integrity and be open and transparent ○ Respectful – to treat all people with dignity and compassion and act with humility ○ Impartial – to treat all people fairly, without personal favour or bias ○ Accountable – to take responsibility and answer for our work, actions, and decisions ○ Responsive – to understand and meet people’s needs and aspirations ○ Political neutrality – to act in a politically neutral manner ○ Free and frank advice – when giving advice to Ministers, to do so in a free and frank manner

	<ul style="list-style-type: none"> ○ Merit-based appointments – to make merit-based appointments (unless an exception applies under the Act) ○ Open government – to foster a culture of open government ○ Stewardship - to proactively promote stewardship of the Public Sector.
Demonstrate commitment to Health, Safety and Wellbeing while at work.	<ul style="list-style-type: none"> ● Take personal responsibility for your own health safety and wellbeing. ● Ensure your actions or lack of action do not adversely affect the health and safety of others. ● Report any incidents, near misses or any other concerns relating to health safety and wellbeing. ● Make all efforts to comply with Stats NZ Tatauranga Aotearoa Health Safety and Wellbeing policies and processes to ensure the organisation is compliant with the current Health and Safety Act or regulations.

Person specification | Ngā āhuatanga e hiahiatia ana e mātou

Core requirements

- A relevant tertiary qualification and/ or equivalent relevant experience for this role.
- Written and oral communication skills suitable for a varied audience in a corporate setting.
- Competency or fluency in te reo Māori language or possess a willingness to develop knowledge and competence. (By 2040 Government aims to have 85% of its workers speaking te reo Māori).
- Understand Te Tiriti o Waitangi relevance to own role as a public servant and seeks opportunities to better meet the information needs of Māori. Supports initiatives to increase responsiveness to Māori.
- 5-7+ years' relevant experience in privacy.
- Solid experience in privacy practice, including privacy impact assessments (PIAs), providing privacy advice, and incident response.
- Experience contributing to the design and improvement of privacy practices, frameworks, or guidance.
- Demonstrated ability to engage with, influence, and support a wide range of stakeholders

Desirable

- A broad knowledge of the machinery of government and working in the public sector would be an advantage.

- A passion for explaining privacy in clear, practical terms and embedding it into business processes (not just compliance).
- Understand, apply, and manage compliance by others with Stats NZ Tatauranga Aotearoa's information and data governance standards and protocols.
- Experience working and collaborating with Māori, iwi, hapū and other Tiriti partners.
- Understanding and application of tikanga practices in a work setting.
- Knowledge of iwi and Māori culture and social structures.
- Understanding of implementing Tiriti-centred approaches and partnering models.

Privacy Team | Kōwae Whakahaere

The Privacy Team is part of Integrity and Assurance branch which is led by the General Manager - Integrity and Assurance/General Counsel.

