

Join Our Team!

→ TREASURER

This is a key volunteer role in our charity organisation, helping to ensure our finances are well managed, transparent, and help us to deliver on our kaupapa of supporting healthy, connected communities.

Responsibilities:

- Prepare and file GST returns accurately and on time
- Process payments to suppliers and services providers
- Issue donation invoices and Grant invoices
- Prepare and file year-end financial statements and tier 4 charity report
- Assist the chairperson and other committee members with financial advise to support decision-making
- Attend regular committee meetings

About you!

- Reliable & community-minded
- Confident with numbers, organised, and willing to contribute a few hours each month

About us!

Kai 4 Communities is a registered charity that aims to build healthy, vibrant and connected communities by providing events focussed on reducing food waste.

You will be supported by the Chairperson and other committee members. Training can be provided if needed!

Interested?

**Please email our Heamana (Chair):
brianna@briannaparkinson.co.nz**



Kai 4 Communities